

Residential Application Form

For your application to be processed you must answer all questions
(Including the reverse side)



A. AGENT DETAILS

Residentia Property Group Pty Ltd
Level 1, Suite 101, 427 Glenhuntly Road Elsternwick VIC 3185
PO Box 1012 Elsternwick VIC 3185
Phone: 03 9593 9600
Email: mail@residentia.com.au
Web: www.residentia.com.au

B. PROPERTY DETAILS

1. What is the address of the property you would like to rent?

2. Lease commencement date?

| | | | | | | | | |
|----------------------|----------------------|-----|----------------------|----------------------|-------|----------------------|----------------------|------|
| <input type="text"/> | <input type="text"/> | Day | <input type="text"/> | <input type="text"/> | Month | <input type="text"/> | <input type="text"/> | Year |
|----------------------|----------------------|-----|----------------------|----------------------|-------|----------------------|----------------------|------|

3. Lease term?

| | | | | | |
|----------------------|----------------------|-------|----------------------|----------------------|--------|
| <input type="text"/> | <input type="text"/> | Years | <input type="text"/> | <input type="text"/> | Months |
|----------------------|----------------------|-------|----------------------|----------------------|--------|

4. Lease names

5. Property rental

| | | | | |
|----|----------------------|----------|----|----------------------|
| \$ | <input type="text"/> | Per week | \$ | <input type="text"/> |
|----|----------------------|----------|----|----------------------|

Bond

6. How many people will normally occupy the property?

| | | | | | |
|----------------------|--------|----------------------|----------|----------------------|------------------|
| <input type="text"/> | Adults | <input type="text"/> | Children | <input type="text"/> | Ages of Children |
|----------------------|--------|----------------------|----------|----------------------|------------------|

C. PERSONAL DETAILS

7. Please give us your details

| | | | | | | | | | |
|----|--------------------------|----|--------------------------|------|--------------------------|-----|--------------------------|-------|--------------------------|
| Mr | <input type="checkbox"/> | Ms | <input type="checkbox"/> | Miss | <input type="checkbox"/> | Mrs | <input type="checkbox"/> | Other | <input type="checkbox"/> |
|----|--------------------------|----|--------------------------|------|--------------------------|-----|--------------------------|-------|--------------------------|

Surname

Given name/s

Date of Birth

Driver's license number

Driver's license expiry date

Driver's license state

Passport no.

Passport country

8. Please provide your contact details

Home phone no.

Mobile phone no.

Work phone no.

Fax no.

Email address

9. What is your current address?

Postcode

D. UTILITY CONNECTIONS

Our complementary partner On The Move can connect your utilities;

- It's a free and simple service
- Your connection is guaranteed by the On The Move promise
- There is no obligation to proceed with connections

Terms & Conditions: **Unless you advise us otherwise, by signing this application you are consenting to On The Move contacting you to arrange the connection of your utility services.** Regardless, you consent to On The Move contacting you regarding the connection and disconnection of your water services as a minimum. On The Move may need to disclose personal information to utility companies to arrange your services. On The Move and Residentia Property Group may receive a benefit for arranging your services. Please see On The Move's Privacy Policy at: www.onthemove.com.au/legal-and-privacy. Standard connection fees may apply.

No, aside from my water service, I will connect my utilities of my own accord.



We guarantee that your electricity and gas will be connected on your agreed move-in date*.

*Terms and conditions apply.

Full details at onthemove.com.au/on-the-move-promise-terms-and-conditions

E. DECLARATION

I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should this application be accepted by the landlord I agree to enter into a Residential Tenancies Agreement pursuant to the Residential Tenancies Act 1997.

I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt.

I authorise the Agent to obtain personal information from:

- (a) the owner or the Agent of my current or previous residence;
- (b) my personal referees and employer/s;
- (c) any record, listing or database of defaults by tenants;

If I default under a rental agreement, the Agent may disclose details of any such default to a tenancy default database, and to agents/landlords of properties I may apply for in the future.

I am aware that the Agent will use and disclose my personal information in order to

- (a) communicate with the owner and select a tenant
- (b) prepare lease/tenancy documents
- (c) allow organisations/ trades people to contact me
- (d) lodge/claim/transfer to/from the Residential Tenancies Bond Authority
- (e) refer to Tribunals/Courts & Statutory Authorities (where applicable)
- (f) refer to collection agents/lawyers (where applicable)
- (g) complete a credit check with NTD (National Tenancies Database)
- (h) transfer water account details into my name

I am aware that if information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises. I am aware that I may access personal information on the contact details above.

I consent to the disclosure of this page of the application form to **On The Move** ABN 84 101 648 257 for the purpose of enabling **On The Move** to offer the connection and disconnection of my water services as a minimum. I am aware that if I do not consent to the disclosure of my personal information for the purposes set out above, I may not be eligible to lease this premises. Where **On The Move** is requested to arrange for the provision of services, I consent to **On The Move** disclosing personal information it has collected about me to the applicable utility service provider for that purpose and to obtain confirmation of the connection or disconnection.

I acknowledge that Residentia Property Group does not accept any responsibility for: any delay in, or failure to arrange or provide for, any connection or disconnection of a utility, or for any loss in connection with such delay or failure. I acknowledge that Residentia Property Group, its employees and **On The Move** may receive a benefit in relation to the connection of a utility service.

Signature

Date

F. APPLICANT HISTORY

10. How long have you lived at your current address?

| | | | | | |
|----------------------|----------------------|-------|----------------------|----------------------|--------|
| <input type="text"/> | <input type="text"/> | Years | <input type="text"/> | <input type="text"/> | Months |
|----------------------|----------------------|-------|----------------------|----------------------|--------|

11. Why are you leaving this address?

12. Landlord/Agent details of this property (if applicable)
Name of landlord or agent

Landlord/agent's phone no.

Weekly rent paid

 \$

13. What was your previous residential address?

 Postcode

14. How long did you live at this address?

| | | | | | |
|----------------------|----------------------|-------|----------------------|----------------------|--------|
| <input type="text"/> | <input type="text"/> | Years | <input type="text"/> | <input type="text"/> | Months |
|----------------------|----------------------|-------|----------------------|----------------------|--------|

15. Landlord/Agent details of this property (if applicable)
Name of landlord or agent

Landlord/agent's phone no.

Weekly rent paid

 \$

Was bond refunded in full?

If not why not?

G. EMPLOYMENT HISTORY16. Please provide your employment details
What is your occupation?What is the nature of your employment?
(FULL TIME / PART TIME / CASUAL)

Employer's name (inc. accountant if self employed or institution if a student)

Employer's address

 Postcode

Contact Name

Phone no.

Length of employment

| | | | |
|----------------------|-------|----------------------|--------|
| <input type="text"/> | Years | <input type="text"/> | Months |
|----------------------|-------|----------------------|--------|

Gross income (PA)

 \$

Source of other income

Gross income (PA)

 \$

17. Please provide your previous employment details

Occupation

Employer's name

Contact Name

Phone no.

Length of employment

| | | | |
|----------------------|-------|----------------------|--------|
| <input type="text"/> | Years | <input type="text"/> | Months |
|----------------------|-------|----------------------|--------|

Gross income (PA)

 \$
H. STUDY INFORMATION (if applicable)

18. Please provide university/tafe information if you are currently studying

Course Name

Name of Institution

I. CONTACTS / REFERENCES

19. Please provide a contact in case of emergency

Surname

Given name/s

Relationship to you

Phone no.

20. Please provide two personal references (not related to you)

1. Surname

Given name/s

Relationship to you

Phone no.

2. Surname

Given name/s

Relationship to you

Phone no.

J. OTHER INFORMATION

21. Car Registration

22. Please provide details of any pets

Breed / type

Council registration / number

| | |
|----|----------------------|
| 1. | <input type="text"/> |
| 2. | <input type="text"/> |

PLEASE NOTE

Initial payments must be made by bank cheque or money order within 24 hours after approval of application. NO PERSONAL CHEQUES PLEASE. All monthly rent is to be paid by direct debit to Residentia Property Group.

Keys will not be handed over until the lease agreement has been signed by all applicants and cleared funds of bond and first months rent has been received.

This application is accepted subject to the availability of the property on the due date and no action shall be taken by the applicant against the landlord and the agent should any circumstances arise whereby the property is not available for occupation on the due date.

I ACCEPT THE PROPERTY AS INSPECTED

Signature

Date

PLEASE PROVIDE US WITH 100 POINTS OF IDENTIFICATION

| | |
|---|----|
| Driver's License | 50 |
| Passport | 50 |
| Proof of Age Card | 50 |
| Student ID Card | 50 |
| Copy of mobile phone account | 20 |
| Copy of Medicare Card | 20 |
| Concession / Pension Card | 10 |
| Copy of gas / water / electricity account | 30 |